



County of San Diego

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CSA-69 ADVISORY COMMITTEE MEETING
James Bingham, Chair/ Jim Peasley, Vice Chair
c/o Emergency Medical Services
12216 Lakeside Avenue
Lakeside, CA 92040

Minutes
Thursday, September 12, 2019

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Dare, Kristen – Santee Chamber of Commerce
Fox, Ken – Santee School District Board
Hall, Ronn – City of Santee
Houlahan, Stephen – City of Santee
Martin, Tom – Lakeside Community Planning Group
Meadows-Pitt, Mary – Sharp Grossmont Hospital
Peasley, Jim – Santee Chamber of Commerce
Rickards, David – San Miguel Fire Protection District
Robeson, Robert – Lakeside Chamber of Commerce

Agency Representatives

Butz, Don – Lakeside Fire Protection District
Garlow, John – City of Santee
Marugg, James – San Miguel Fire Protection District
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

County Staff

Ameng, Diane
Cavanaugh, Adria
del Toro, Nicole (recorder)
Parr, Andy
Shahri, Sheri

Guests

Iacona, Mike – CPSM
Wieczorek, Tom – CPSM
Wolchko, Janet

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, Vice Chair called the meeting to order at 4:04pm. Introductions were made. There were no announcements made.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. APPROVAL OF MINUTES

A motion was made by Stephen Houlahan, seconded by Mary Meadows-Pitt to approve the May 9, 2019 CSA-69 Advisory Committee minutes. Motion carried.

IV. CORRESPONDENCE

A. A letter was received from the California Fire Chiefs and Fire Districts Association who are co-sponsoring legislation that will increase federal reimbursement to local public agencies that provide ground ambulance transport to Medi-Cal patients. They are soliciting support for Assembly Bill 1705.

A motion was made by Stephen Houlahan, seconded by Ken Fox to support the IGT program. Motion carried.

ACTION: County EMS will notify HHS legislative staff and bring back the status to the committee by the next meeting in November.

V. SUNSET REVIEW – County (BOS Policy A-74) requires review and validation of all County Advisory Committees.

A sunset evaluation occurs every four (4) years, to determine effectiveness of the committee and the need for its continued existence. This Committee is being asked to provide data on costs, benefits, committee composition and other committee information.

The draft Sunset Review Report was provided to the Chair for review. The committee members requested to see the report as well and have additional time to review it.

A motion was made by Ken Fox, seconded by Jim Peasley to table this item till the next meeting in November. Motion carried.

ACTION: County EMS will see that all the members receive the draft Sunset Review Report, the previous 2015 Sunset Review Report and Policy A-74.

VI. MANAGEMENT TEAM REPORT

A. CSA-69 FY 2018-19 Year End Totals & Financial Projections

The [CSA-69 FY 2018-19 Year End Totals & Financial Projections](#) PowerPoint was presented by Consultant Mike Iacona from the Center for Public Safety Management (CPSM), which covered the following: Expenses, Revenues, Unit Costs, Operations Analysis, Expense/Revenue Projections.

ACTION: A request was made that County EMS provide the Scope of Practice to the members.

B. Consultant Group Activity

Mike facilitated a discussion among the Advisory Committee members on current and forecasted finance and operational strengths and challenges for CSA-69 while gathering information and opinions for his report.

This process is evolving and the committee members have the opportunity to provide feedback to Mike before the report gets presented to HHS Executives and the Board of Supervisors. Mike encouraged the committee members to have discussions amongst themselves (Ad hoc committees may be formed) to figure out what can and cannot work, which will then be incorporated into the consultant's analysis. Mike also offered his contact information to the committee members to contact him directly. The County contract is amendable as the report gets done and as the recommendations get suggested or approved by the Advisory Committee. The committee's input and advice is necessary. The final product will be released in the Spring of 2020.

C. Accept the Financial Report

A motion was made by Stephen Houlahan, seconded by Tom Martin to accept the CSA-69 FY 2018-19 Year End Totals & Financial Projections Report with the corrections noted. (The correct numbers were on slide 5 and will be corrected on slide 3). Motion carried.

D. EMS Section Report – Diane Ameng

1. Surveillance

- Measles – two documented cases in San Diego. Continue to monitor.

2. Procurements

- USA and San Marcos procurements continue to be worked on. More information will be provided in the Spring.

3. Member Roster – There are currently two vacancies:

- Seat 3, City of Santee
- Seat 13, Lakeside Community Planning Group – which will be filled by Steve Robak (paperwork is currently being processed).

E. Operations Chief's Meeting Report

Lakeside Fire District Report – Bernie Molloy

1. Station 3 is being remodeled, with temporary housing; Medic 3 is still responding out of there, while maintaining their same response times.
2. New reserve fund – switched to a fixed pricing module that was approved in the budget. Any money that is not directly spent on CSA-69 related expenses, are now going into a new reserve fund that is held within our organization and is only for CSA-69 expenses. The purpose is to address any costs that are not addressed in the CSA contract with the County. This acts as a safety net.
3. Call volume is about 9500 calls YTD; 6300 transports.
4. Hiring process starting this month for future paramedics.

Santee Fire Department – Justin Matsushita

1. 8 new hires going through initial training; made 3 additional job offers
2. Conducted a 6-month study, by moving a medic to two other locations for 3 months at a time, to try to optimize response times.
3. When comparing transports with CSA-17, we are working on having a balanced approach realistically with what can be done with the resources that are available.

VII. OLD BUSINESS

- A. Update on current status and action on the Advisory Committee's request to the BOS for increases to the User Fees.

County Executives wanted EMS staff to engage with a consultant to review this information. This request was placed and calculated as part of the consultant's presentation. EMS staff looks forward to gathering more information to add to the report.

VIII. NEW BUSINESS

- A. Possible Meeting Date Changes for 2020

County EMS staff will work with the Chairs of both CSA committees to possibly adjust future meeting dates that fall in different weeks, to align in the same week. This will make it easier for the CPSM consultants to attend both CSA meetings, since they travel from out of state.

- B. Spare Wheel Exemption – Request Support

The CSA-69 Advisory Committee supports the request before the Board by HHSA to request a Spare Wheel Exemption for specifically identified public and private ambulances. The Lakeside FPD and the City of Santee ambulances are included in this request. This exemption requires reaffirmation by the Board every two years.

A motion was made by Stephen Houlahan, seconded by Jim Peasley to approve the Spare Wheel Exemption, going to the Board of Supervisors on October 15, 2019. Motion carried.

- C. Endorsement for Annexation – Request Support

The Emergency Medical Care Committee supports the request before the Board for CSA-69 to annex specific unserved lands and realignments the CSA-69 Sphere of Influence to align fire service and EMS Operating Area boundaries to be coterminous. This requested action is a condition of LAFCO in response to a recent request for annexation of the Lakeside Fire Protection District.

A motion was made by Stephen Houlahan, seconded by Jim Peasley to approve the Endorsement for Annexation, going to the Board of Supervisors on October 15, 2019. Motion carried.

IX. FUTURE AGENDA ITEMS

- **The status of the request to increase fees over the 8-year period**
- **The status of the 12h ambulance request**
- **County EMS staff to include the member roster on the back of all future agendas**

X. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, November 14, 2019, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 6:15 pm.